

Odometer Reading Declaration (Includes Logbook & Days Unavailable Declarations)

Name: _____ Employer: _____
Vehicle: _____ Registration: _____

Please complete Section 1 of this Declaration and press “Submit” button below.

Do not complete Section 2 or Section 3 unless you intend to claim “Logbook Business Use” and/or you intend to claim “Days Unavailable”.

If completing Section 2 and/or Section 3 then you MUST arrange for your employer to counter-sign the respective section before submitting to Enlist. Enlist will not accept “Logbook” or “Days Unavailable” declarations unless they are counter-signed by your employer’s authorised representative.

DEADLINE: DECLARATIONS MUST BE SUBMITTED TO ENLIST ON OR BEFORE FRIDAY 2 APRIL 2010.

SECTION 1 – Closing Odometer Reading Declaration

I declare that I have provided a true and accurate kilometre reading on the date recorded below. I understand that this Declaration is required by my Employer to satisfy the Australian Taxation Office in regard to the amount of Fringe Benefits Tax (FBT) to be paid by my Employer as a result of providing a motor vehicle benefit to me.

I acknowledge that I may be charged for any fines, penalties and or additional FBT incurred by my Employer that may arise from false or misleading declarations made by myself.

As at midnight on **31 March 2010** the odometer reading for the above-stated vehicle was: _____ km

Signature:  _____ Date: _____

SECTION 2 – Logbook (Business Use) Declaration

Do not complete this section unless your Employer has given consent for the Logbook FBT method to be used. A logbook with supporting diary records must be maintained for a twelve (12) consecutive week period.

This section must be counter-signed by your employer’s authorised representative.

EMPLOYEE DECLARATION

I,....., declare that I have kept a logbook and supporting diary records for twelve consecutive weeks. I also declare that the business use percentage stated below is true and correct.

My annual business use percentage is: _____ %

Employee Signature:  _____

Date: _____

EMPLOYER DECLARATION

I, , am authorised to represent the Employer and I declare that the above stated business use percentage has been verified and the employee has been granted permission to use the logbook method for FBT calculation purposes.

Employer Signature:  _____

Date: _____

